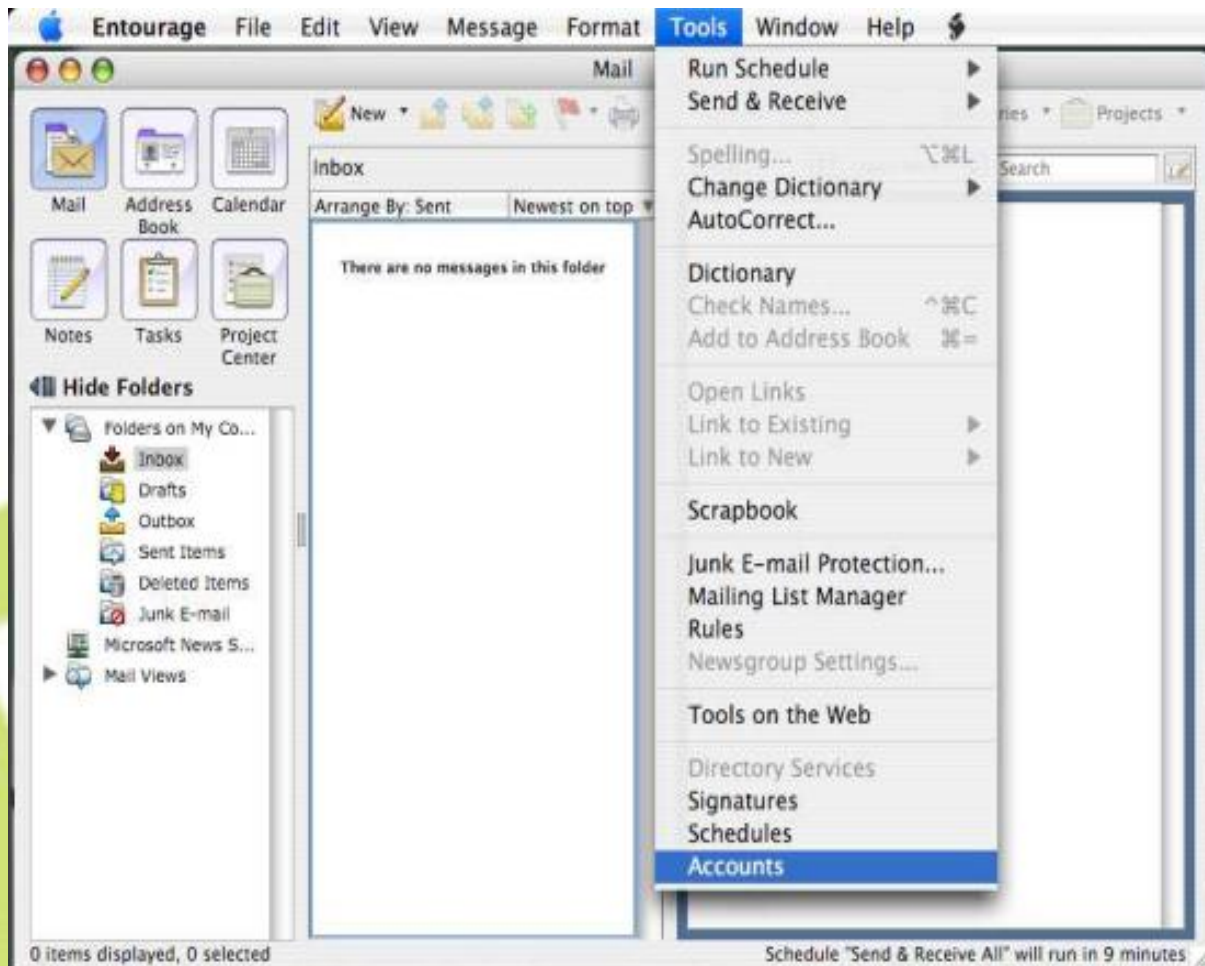


E-Vision Email Setup Guide for Microsoft Entourage

STEP 1:

- a. Open **Entourage**
- b. Click **Tools** and click **Accounts**



STEP 2: Click **Account Settings and type details as provided below**

a. Type in your **Name or **Company Name** as Name**

Hint: This name will be displayed before any recipient opens your email

b. Type in your **Full email Address (e.g. johnsmith@e-vision.com.au)**

c. Type your **Account ID as **Full email address****

d. Type **pop.e-vision.com.au as POP server**

e. And **password provided for your email address**

Hint: Make save password in my mac OS keychain

f. Type **smtp.e-vision.com.au as SMTP server and Click **OK****

Account name: E-vision Email

Include this account in my "Send & Receive All" schedule

Personal information

Name: john smith

E-mail address: johnsmith@e-vision.com.au

Receiving mail

Account ID: johnsmith@e-vision.com.au

POP server: pop.e-vision.com.au

Password: *****

Save password in my Mac OS keychain

[Click here for advanced receiving options](#)

Sending mail

SMTP server: smtp.e-vision.com.au

[Click here for advanced sending options](#)

Cancel OK

Congratulations! You have now successfully set up your E-vision email address

Support Information

For any installation, configuration or billing enquiries please call: **1300 309 540**

Or email your queries to **support@e-vision.com.au**

Or visit **www.evision.com.au**.